

CORPORATE EVENTS





WELCOME

Welcome to The Cheeky Squire, the newest bar in Frankston and the home of Australia's first brewer, James Squire.

Pop in for a cheeky pint today to suss out our conferenning options, or contact us on -

email: functions@thecheekysquire.com.au phone: (03) 9783 7255 510 Nepean Hwy, Frankston, VIC, 3199



CORPORATE MENU

MORNING TEA

Freshly baked ham & cheese croissants

Homemade scones, clotted cream, berry compote

Fresh seasonal fruit platter

Coffee, tea, mineral water, juice

LUNCH

Assorted wraps & sandwiches;

- ham, cheese, tomato, pickled mustard
- chicken, avocado, mayonnaise, lettuce
- egg, lettuce, mayonnaise (v)
- grilled vegetables, salsa verde, lettuce (v)

Or select from our limited a la carte menu at a reserved table in the dining area for an extra \$10 per person

AFTERNOON TEA

Assorted freshly baked cookies Fresh seasonal fruit platter Coffee, tea, mineral water, juice

HALF DAY CATERING - \$35 PER PERSON FULL DAY CATERING - \$50 PER PERSON

ROOM HIRE FEE - \$300

ROOM HIRE INCLUSIONS -

Complimentary Wifi

Flipchart and whiteboard

Data projector & screen

Ipod connectivity

Free parking on site

Room set to your preferred style

SPACE CAPACITIES -

Theatre style - 50 guests

Classroom - 24 guests

U-Shape - 18 guests

Boardroom - 18 guests

Banquet - 40 guests

Cocktail - 100 guests

FINISH THE DAY THE JAMES SQUIRE WAY

Beer tasting paddles \$18 each!

Chat to us about post conference canape options!

Please advise us if you have any other dietary requirements that need to be catered for. Minimum IO people.

Half-day function includes morning tea and lunch OR lunch and afternoon tea.



ACCOMMODATION

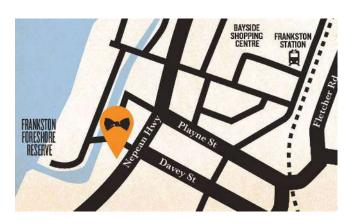
BY NIGHTCAP HOTELS

Indulge in a Bayside getaway with The Squire's newly renovated rooms by Nightcap Hotels. Thoughtfully appointed to cater for both leisure and corporate guests, all rooms feature a flat screen TV, free WiFi, air conditioning, heating, bar fridge and tea and coffee facilities.

The Nightcap rooms are located just a short walk from the beach front, town centre, shops and public transport, with The Cheeky Squire bar located just up the stairs to satisfy your hunger and thirst.

Whether you're on a work trip or courageous James Squire-esque adventure your stay will never have a dull moment with golf courses, wineries, weekend craft markets and day spas only a stone's throw away.

Speak to our accomodation team and mention you are holding an event with us for a 10% discount!



For reservations head to our website - nightcaphotels.com.au/hotels/vic/the-cheeky-squire

EAT **DRINK** PLAY **STAY** WITH NIGHTCAP HOTELS

55km from Melbourne CBD, Ikm from Frankston Train Station



TERMS & CONDITIONS

CONFIRMATION DEPOSIT

A tentative reservation will be held for a period of seven (7) days. Once this time has lapsed the venue reserves the right to release the tentative reservation. A booking is considered confirmed upon receipt of this signed terms and conditions, completed booking form and full deposit payment of \$300. We accept EFTPOS, cash and all major credit cards. In some instances an additional \$200 will be required as a bond, and this will be returned post event provided that no damage has occurred to the function room or any other part of the venue.

FINAL DETAILS AND PAYMENT

The venue requires all food and beverage selections to be provided fourteen (I4) days prior to the event, along with final guest numbers, food service times and other specifics relating to your event. All catering and all costs relating to beverage packages must be paid upon confirmation of final numbers fourteen (I4) days prior to your event. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

CANCELLATION

Cancelling a function after a deposit has been paid can only be done by consulting directly with the Venue Manager and only by the person who paid the initial deposit. Any cancellation made within a period of four (4) weeks of the date of the function (eight (8) weeks for December functions) will forfeit the deposit. Any cancellations made within fourteen (I4) days of the function will forfeit the full value of the function plus any costs associated with third party hire (eg DJ, balloons etc). If the venue feels that any function / event will affect the smooth running of the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

SIGNAGE, DECORATIONS AND EXTERNAL SUPPLIERS

Any additional equipment / entertainment / decorations or props required, other than those supplied / recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations, and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

MINORS AND ADDITIONAL SECURITY

Minors are only permitted on the premises in the company of their parent or guardian. Minors are to remain in the room reserved and are to be supervised at all times whilst within the venue, including whilst using facilities such as lifts, stairwells, foyers and public restrooms. Particular functions eg 21st birthdays may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding.

DAMAGE

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

FUNCTION CONDUCT AND CLIENT RESPONSIBILITY

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

UNFORESEEN CIRCUMSTANCES

Please be aware that we accept no responsibility for outside weather conditions but will make every endeavour to provide an adequate function area if the conditions affect the booked area or access to it.

I can confirm that Ihave read and understood the above terms and conditions and agree to comply.
Signed:



BOOKING CONFIRMATION FORM

CONTACT NAME:	
COMPANY NAME:	
ADDRESS:	
CONTACT PHONE:	
CONTACT EMAIL:	
DAY / DATE OF FUNCTION:	
START / FINISH TIME:	
AGREED FUNCTION SPACE:	
OCCASION:	
EXPECTED GUEST NUMBERS:	
CATERING REQUIREMENTS:	
BEVERAGE REQUIREMENTS:	
ADDITIONAL INFORMATION:	

A \$300 DEPOSIT IS REQUIRED TO SECURE YOUR BOOKING, TO ACCOMPANY THIS FORM & A SIGNED COPY OF THE TERMS & CONDITIONS. WE ACCEPT PAYMENT VIA CASH, EFTPOS AND ALL MAJOR CREDIT CARDS.



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